



The Tennessee Open Meetings Act passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open meeting notices can also be accessed at <http://tn.gov/health/calendar> and on the bulletin board located in the reception area of the Health Related Boards located at 665 Mainstream Drive, Nashville, TN 37243.

A detailed meeting agenda will be available on line when finalized at <http://tn.gov/health/calendar>. A copy may also be requested by calling the board office at (615) 532-5135.

**TENNESSEE DEPARTMENT OF HEALTH
HEALTH RELATED BOARDS
MEMORANDUM**

Date: October 26, 2015

To: Woody McMillin, Director of Communications and Media Relations

From: Mary V. Webb, Board Administrator

Name of Board: Board of Examiners for Nursing Home Administrators

Date of Meeting: November 30, 2015

Time: 9:00 am CST

Place: Poplar Room
665 Mainstream Drive, Ground Floor
Nashville, TN 37243

Link to Live Video Stream:

<https://web.nowuseeit.tn.gov/Mediasite/Play/0f175b2ad4a645698830aec88fe748591d>

Major Item(s) on Agenda:

- I. Call to order
- II. Board member(s) sign conflict of interest
- III. Review and approve the minutes from the August 10, 2015 board meeting

- IV. Approve/Deny Consultant's Initial Determinations on Applicants' File Reviews
 - a. AIT Applicants
 - b. Reciprocity Applicants
 - c. NAB Exam Applicants
 - d. Other Applicant Requests
- V. Ratification of Initial Determinations
 - a. New Licensees
 - b. Reinstatements
 - c. Preceptors
 - d. Closed Files
- VI. Office of General Counsel Report
 - a. Consent Order(s)/Contested Case(s)/Agreed Order(s)
- VII. Financial Report
- VIII. Investigative/Disciplinary Report
- IX. Administrative Staff Board Reports
 - a. Board Administrator
 - b. Unit/Division Director
- X. Other Board Business
 - a. Discuss waiver approvals from Health Care Facilities since last board meeting
- XI. Discuss and approve administrative staff and board member(s) to travel to NAB conferences and association conferences
- XII. Dr. Wilhoit to discuss conference material
- XIII. Discuss any new legislation, if any, and take action if needed
- XIV. Adjournment

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.